

# Data Entry: View - OMB#1820-0527

## State Plan for Independent Living (SPIL)

State:

Idaho

Agency:

Idaho Department of Education, Division of Vocational Rehabilitation

Plan for:

2011-2013

Submitted in fiscal year:

2010

*original*  
*6/28/2010*  
**COMPLETED**

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### **State Plan for Independent Living (SPIL)**

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#### **Part I: Assurances**

##### Section 1: Legal Basis and Certifications

1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.

Idaho Division of Vocational Rehabilitation (IDVR)

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.

Idaho Commission for the Blind and Visually Impaired (ICBVI)

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.

Idaho State Independent Living Council (SILC)

1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL.

Yes

1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL.

Yes

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law.

Yes

1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Michael Graham, Administrator Idaho Division of Vocational Rehabilitation and Greg Metsker, Acting Administrator Idaho Commission for the Blind and Visually Impaired.

## Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;
- The development and support of a statewide network of centers for independent living;
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

Yes

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan.

Yes

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings;
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.

Yes

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367.

Yes

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective.

Yes

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act.

Yes

### Section 3: Eligibility

3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds

Yes

3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary.

Yes

3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

Yes

3.4 Participating service providers meet all applicable State licensure or certification requirements.

Yes

### Section 4: Eligibility

4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51.

Yes

4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services.

Yes

4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services.

Yes

### Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers.

Yes

5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Yes

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

Yes

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Yes

#### Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds.

Yes

#### Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

Yes

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate.

Yes

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews.

Yes

#### Section 8: Protection, Use, and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6).

Yes

#### Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying form ED-80-0013 (available in MS Word and PDF formats) for the state independent living program (Part B).

The effective date of this SPIL is October 1, 2010.

#### Section 9: Signature for SILC Chairperson

Name

Angela Lindig

Title

SILC Chair

Signed?

Yes

Date signed

06/28/2010

#### Section 9: Signature for DSU Director

Name

Michael Graham

Title

Administrator Idaho Division of Vocational Rehabilitation

Signed?

Yes

Date signed

06/28/2010

#### Section 9: Signature for Separate State Agency for Individuals Who Are Blind

Is there a Separate State Agency for Individuals Who Are Blind?

Yes

Name

Greg Metsker

Title

Acting Administrator Idaho Commission for the Blind and Visually Impaired

Signed?

Yes

Date signed

06/28/2010

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### Part II: Narrative

#### Section 1: Goals, Objectives and Activities - Screen 1

##### 1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Goal Name:

Public Awareness

Goal Description:

Stigma is reduced and quality of community life is enhanced for Idahoans with disabilities.

Goal Name:

Community Resources

Goal Description:

Community resources enhance the independence of Idahoans with disabilities.

Goal Name:

Knowledge Empowers

Goal Description:

Information and resources are accessible, coordinated and available to Idahoans with disabilities.

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## Part II: Narrative

### Section 1: Goals, Objectives and Activities - Screen 2

#### 1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
	Create a speaker's bureau and provide three regional public events annually on independent living.		
Public Awareness	Activities include: 1. Present to local business or civic organizations.	10/01/2010	09/30/2013
Knowledge Empowers	2. Present to local youth in transition groups. 3. Participate in other human/civil rights organization events. 4. Participate in or organize October Disability History Month activities.		
	Collaborate with disability organizations to provide two presentations to policy makers annually.		
Public Awareness	Activities: 1. Participate in monthly meetings with the Consortium for Idahoans with Disabilities and coordinate with members.	10/01/2010	09/30/2013
Knowledge Empowers	2. Host an awareness event for policy makers.		
Public Awareness	Monitor and review proposed policy changes impacting people with disabilities on a quarterly basis.	10/01/2010	09/30/2013
Knowledge Empowers	1. Monitor the Idaho Administrative Bulletin monthly.		



	2. Post a legislative update on the SILC Website.		
	3. Network with the Consortium for Idahoans with Disabilities to write position papers and assist individuals with disabilities to testify on appropriate issues.		
	4. Create a list serve to send out policy change alerts.		
	5. Support wage equality and advocate for increased employment opportunities for individuals with disabilities.		
	Create at least two new accessible transportation options for Idahoans with disabilities by 2013.		
	Activities:		
Community Resources	1. Collaborate with Community Transit Authority of Idaho.	10/01/2010	09/30/2013
	2. Partner with Valley Regional Transit on a pilot site project to increase transportation to vital services.		
	3. Develop pilot project in Idaho Falls to increase operating hours of bus routes.		
Public Awareness	Increase website activity by 10% annually.		
	1. Install a counter on SILC website and establish a traffic baseline by 2011.		
Community Resources	2. Increase information and resource content for people with disabilities on the SILC Website.	10/01/2010	09/30/2013
Knowledge Empowers	3. Ensure that there are links to the SILC website located on partner organization websites.		
	Conduct ten trainings for 150 PAS workers including domestic violence and abuse training at each of the CIL offices by 2011.		
Community Resources	1. Develop content for training		
	2. Outreach to recruit participants through CILs.	10/01/2010	12/31/2011
Knowledge Empowers	3. Collaborate with other agencies for additional training opportunities.		
	4. Measure effectiveness of training using surveys or evaluations.		
Community Resources	In partnership with CILs, conduct ten train the trainer sessions for employers and their personal assistants on self direction by 2011.	10/01/2010	12/31/2011
Knowledge	1. Develop content for standardized statewide		

Empowers	training. 2. Identify trainers and train them. 3. Measure effectiveness of training using surveys or evaluations.		
Community Resources	In partnership with other disability organizations, advocate with at least three educational facilities to increase accessibility of technology and educational materials by 2013.	10/01/2010	07/01/2013
Knowledge Empowers	1. Identify educational facilities. 2. Research models in successful educational facilities. 3. Meet with key decision makers.		
Community Resources	In partnership with disability agencies, the SILC will take the leadership role to build stronger collaborative relationships with at least three state agencies that provide services to people with disabilities by 2013.		
Knowledge Empowers	1. Work with Medicaid Division, targeting the fiscal intermediary personal assistance program. 2. Target Medicaid for Workers with Disabilities program. 3. Identify additional state agencies.	10/01/2010	09/30/2013
Knowledge Empowers	The SILC will develop and conduct a statewide needs assessment for people with disabilities. 1. Locate funding assistance source. 2. Identify and partner with other disability organizations to design and fund the survey.	10/01/2011	09/30/2013

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### Part II: Narrative

#### Section 1: Goals, Objectives and Activities - Screen 3

## 1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

Populations designated for targeted outreach efforts are Hispanics Native Americans and Idaho's refugee population.

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

Geographic areas in which the target populations reside are the Treasure Valley (including the cities of Boise Nampa and Caldwell) Magic Valley (including the cities of Twin Falls Jerome and surrounding area) and the cities of Blackfoot and Coeur d'Alene.

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

Outreach Objective 1: Once a year, ICBVI and CIL staff will contact the Idaho Migrant Councils in each region to educate their staff about independent living services and solicit referrals. Brochures will be distributed by IMC staff and to be available in the IMC's offices.

Outreach Objective 2: Once a year, ICBVI and CIL staff will contact the Coeur d'Alene, Nez Perce, Shoshone-Bannock and Duck Valley tribes to conduct outreach, provide information and referral and services to American Indians.

Outreach Objective 3: Once a year, ICBVI, IDVR and CIL staff will contact agencies providing refugee services to conduct outreach, provide information and referral and services to refugees.

## 1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

### 1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2011 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	\$125,500	\$140,843	\$55,468	
Title VII Funds Chapter 1, Part C			\$897,033	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$44,800			
Other Federal funds - other				
Non-Federal funds - State funds	\$25,945	\$15,649	\$5,547	

Total	196245	156492	958048	0
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Year 2 - 2012 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	\$125,500	\$140,843	\$55,468	
Title VII Funds Chapter 1, Part C			\$897,033	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$44,800			
Other Federal funds - other				
Non-Federal funds - State funds	\$25,945	\$15,649	\$5,547	

Total	196245	156492	958048	0
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Year 3 - 2013 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	\$125,500	\$140,843	\$55,468	
Title VII Funds Chapter 1, Part C			\$897,033	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$44,800			
Other Federal funds - other				
Non-Federal funds - State funds	\$25,945	\$15,649	\$5,547	

Total	196245	156492	958048	0
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### 1.3B Financial Plan Narratives

1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

Chapter 1 Part B funds (\$125,500 Federal), (\$12,550 State) will be used to fund the resource plan for the SILC and (\$140,843 Federal) and (\$15,649 State) funds will be used to fund the state independent living services through ICBVI. Chapter 1 Part B (\$55,468) and (\$5,547 State funds) will fund the general operations of a CIL through a contract with IDVR and DAC and Chapter 1 Part C (\$897,033) will fund the state's network of centers for independent living.

Funds available will provide the personnel to further the SPIL objectives of (1) increased availability of accessible affordable transportation statewide; (2) the enforcement of existing civil rights laws and the advancement of the civil rights for people with disabilities; (3) public awareness to reduce stigma and increase understanding of people with disabilities and (4) increasing access to and coordination of information and resources available to people with disabilities.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

The SILC, IDVR, ICBVI and the CILs are committed to fostering cooperation and coordination to avoid unnecessary duplication with federal, state, and local programs.

The SILC, IDVR, ICBVI, and the CILs will ensure coordination and cooperation by with each other and other providers of IL or closely related services at the federal, state, county, municipal and public/private sector levels. The ICBVI, the IDVR, and the CILs all serve on the SILC, attend the State Independent Living Conference, and will visit and interact with staff from the other organizations. They also refer consumers to one another and provide information to consumers about each others programs.

Chapter 1 Part B funds (\$125,500 Federal), (\$12,550 State) will be used to fund the resource plan for the SILC and (\$140,843 Federal) and (\$15,649 State) funds will be used to fund the state independent living services through ICBVI. Chapter 1 Part B (\$55,468 Federal) and (\$5,547 State funds) will fund the general operations of a CIL through a contract with IDVR and DAC and Chapter 1 Part C (\$897,033) will fund the state's network of centers for independent living.

The amounts of funding dedicated to each are shown in the financial table above and were completed with the assumption that Title VII and state funding sources would remain stable. Should additional Title VII, Part B funding become available during the course of this three-year Plan, the funds will be distributed to organizations at the same percentages as currently used.

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

N/A

1.3B(4) Provide any additional information about the financial plan, as appropriate.

N/A

#### 1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

The road to empowerment includes changes in the individual and systems change. The SPIL includes goals that promote individual and systems change. Systems change in the SPIL includes further de-medicalization, de-institutionalization, strengthened public policies for equal access and further utilization of individual and system advocacy.

Individual change in the SPIL includes the use of peer support, individual advocacy, information and referral and independent living skills training. Idaho also will evaluate existing programs to determine their effectiveness, and then encourage redirection of resources to provide optimum opportunities for people with disabilities.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

The road to empowerment includes changes in the individual and systems change. The SPIL includes goals that promote individual and systems change. Systems change in the SPIL includes further de-medicalization, de-institutionalization, strengthening public policies for equal access and further utilization of individual and system advocacy. Individual change in the SPIL includes the use of peer support, individual advocacy, information and referral and independent living skills training. Idaho also will evaluate existing programs to determine their effectiveness, and then encourage redirection of resources to provide optimum opportunities for people with disabilities.

#### 1.5 Cooperation, Coordination, and Working Relationships Among Various Entities

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

The SILC, IDVR, ICBVI and the CILs will ensure coordination and cooperation with other providers of IL or closely related services at the federal, state, county, municipal and public/private sector levels. The ICBVI, the IDVR, the Department of Education, the Department of Health and Welfare and the Commission on Aging staff serve on the SILC, attend the State Independent Living Conference, and visits and interacts with CIL staff.

The SILC, IDVR, ICBVI and the CILs are part of the Consortium for Idahoans with Disabilities (CID). CID is comprised of 30 disability related member groups and meets monthly. These groups include the Council on Developmental Disabilities, Disability Rights Idaho, formerly Co-AD, and Idaho Parents Unlimited. CID's mission is to protect, promote and advance the rights and interests of Idahoans with disabilities of all ages in a manner consistent with the following principles:

1. Meaningful personal choice and self-determination
2. Independence and self-sufficiency
3. Inclusive, adapted, accessible services, residences, transportation, education, health care and employment

## 1.6 Coordination of Services

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

Idaho coordinates with the Dept. of Special Education, universities, developmental disability agencies, public health entities, Department of Health and Welfare, state organizations and agencies handling housing, transportation and veteran's programs and finally with IDVR and ICBVI, including the older blind services. We ensure no unnecessary duplication occurs by referring consumers to these other programs and through formal and informal interface with other service providers such as, community fairs, peer support groups and state conferences.

IDVR and the SILC's responsibility to the ILOB program is to provide information about ILOB and make appropriate referrals to ICBVI for provision of services.

## 1.7 Independent Living Services for Individuals who are Older Blind

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

Independent Living for Older Individuals Who Are Blind (ILOB) Services: The objectives of this project are to; (1) provide independent living services to the older blind; (2) expand services for these individuals; and (3) conduct activities to help improve public understanding of the problems of these individuals. These objectives will give older blind individuals in Idaho the ability to live and function with maximum independence in their homes and community environments.

New approaches that ICBVI is initiating for the provision of IL services to the Older Blind population were determined by consumer request as relayed through service providers and include:

" Training is focused primarily on Jaws and Zoomtext software, since these programs are the most widely used screen reading and magnification programs. ICBVI has maintained a focus on increasing IL teacher's awareness and knowledge of adaptive computer software to better serve our ILOB population.

" Continue with phone tree networks for conference calls to provide a time of networking and valuable resources to residents who would otherwise be isolated, due to health issues and/or a lack of transportation.

" Provide group training days throughout the region for ILOB clients, to reach clients who would otherwise be unable to attend such an event in Boise, due to traveling limitations. A variety of independent living skills, including personal management, cooking and mobility skills were taught. This experience greatly improved the client's level of independence as well as increasing their confidence in their own abilities as a



visually impaired person. Many of the seniors who attended these events were eager to share what they learned at their support groups and walked away with new skills, friends, and a better understanding of the importance of the ILOB program.

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### Part II: Narrative

#### Section 2: Scope, Extent, and Arrangements of Services

##### 2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

<b>Table 2.1A: Independent living services</b>	<b>Provided by the DSU (directly)</b>	<b>Provided by the DSU (through contract and/or grant)</b>	<b>Provided by the CILs (Not through DSU contracts/grants)</b>
Core Independent Living Services - Information and referral	Yes	Yes	Yes
Core Independent Living Services - IL skills training	Yes	Yes	Yes
Core Independent Living Services - Peer counseling	Yes	Yes	Yes
Core Independent Living Services - Individual and systems advocacy	Yes	Yes	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	No	No
Services related to securing housing or shelter, including services related to community group	No	No	Yes

living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)

Rehabilitation technology	Yes	No	Yes
Mobility training	Yes	No	Yes
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	Yes	No	Yes
Personal assistance services, including attendant care and the training of personnel providing such services	No	No	Yes
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	No	No	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	Yes	No	Yes
Education and training necessary for living in the community and participating in community activities	Yes	No	Yes
Supported living	No	No	No
Transportation, including referral and assistance for such transportation	Yes	No	Yes
Physical rehabilitation	No	No	No
Therapeutic treatment	No	No	No
Provision of needed prostheses and other appliances and devices	Yes	No	No
Individual and group social and recreational services	Yes	No	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	Yes	No	Yes

Services for children with significant disabilities	No	No	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	No	No	Yes
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	No	No	Yes
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	Yes	No	Yes
Other necessary services not inconsistent with the Act	Yes	No	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

Idaho has established systems advocacy, consumer information programs on rehabilitation and IL services available under the Act and community awareness programs to enhance the understanding and integration into society of individuals with significant disabilities as the states service priorities. The populations to be targeted are Hispanic and American Indian

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

N/A

## 2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The DSU awards funds in the amount of \$55,468 as a grant to the Disability Action Center Northwest with the requirements that the recipient comply with requirements of TITLE VII, Chapter 1, Part C regulations.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

The DSU awards funds in the amount of \$52,964 as a grant to the Disability Action Center Northwest with the requirements that the recipient comply with requirements of TITLE VII, Chapter 1, Part C regulations. Eligibility for services will be determined by the CIL. An excerpt of the CIL's annual work plan is the document which is referenced in the DSU grant. In that addendum the CIL goals state that the CIL will determine eligibility and specify that services are provided to individuals with a significant disability.

## **State Plan for Independent Living (SPIL)**

State:

Idaho

Agency:

Idaho Department of Education, Division of Vocational Rehabilitation

Plan for:

2011-2013

Submitted in fiscal year:

2010

### **Part II: Narrative**

#### **Section 3: Design for the Statewide Network of Centers**

##### **3.1 Existing Network**

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

Disability Action Center Northwest □ Boundary, Bonner, Kootenai, Shoshone, Benewah, Latah, Clearwater, Nez Perce, Lewis, and Idaho counties. This service area covers over 21,000 square miles (a bit less than the size of the State of West Virginia), with approximately 20.6% of the state's population and 24% of the state's individuals with disabilities. Approximately 17% of the population is age 65+. DAC also provides some services in up to three eastern Washington counties, all of which are underserved counties in Washington. DAC services have not been recognized in the former Washington SPILs.

LIFE - Bannock, Bear Lake, Bingham, Blaine, Bonneville, Butte, Caribou, Cassia, Clark,

Custer, Franklin, Fremont, Jefferson, Madison, Minidoka, Oneida, Power, and Teton counties. This service area covers nearly 30,000 square miles (equal in land area to the State of South Carolina), with approximately 27% of the state's population and 24% of the state's individuals with disabilities. Approximately 17% of the population is age 65+.

LINC - Ada, Boise, Canyon, Elmore, Payette, and Twin Falls counties. This service area includes nearly 9,000 square miles (roughly the size of the State of New Hampshire), with approximately 46% of the state's overall population and 41% of the state's individuals with disabilities. Approximately 12% of the population is age 65+.

The combined service areas of the existing CILs covers 62% of the total land area of the state, includes 87% of the state's population, and encompasses 89% of the individuals with disabilities who reside in Idaho.

### 3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

Idaho will continue to support the development of a network of centers through the following activities:

1. Advocating for additional state and federal funding to bring all existing CIL offices to adequate funding levels.
2. Using available resources for the provision of technical assistance, which will benefit the CILs.

A review of recent 704 report data for the service areas of the existing CILs indicates that the following areas within those service areas are considered to be under served (3 or less CSRs per county per reporting period): Disability Action Center Northwest - Boundary, Bonner, Lewis, Shoshone, Clearwater, Idaho; LINC - Elmore, Boise; LIFE - Custer, Blaine, Butte, Clark, Fremont, Teton, Caribou, Franklin, Madison, Bear Lake, and Oneida counties. Of course, the numbers fluctuate from year to year and other IL services such as community education, systems advocacy, and I&R may be provided; however, the reality is that the existing capacity of Idaho CILs is not sufficient to adequately serve these areas.

Thus, should additional Title VII, Part C federal funding become available during the course of this three-year Plan, the funds will be distributed according to the following:

Based on population distribution, demographics, size of service areas and underserved areas within those areas, and geographical considerations noted in Section 3.1, Idaho has

determined that the primary offices of CILs in this state need a base budget of \$350,000. Therefore, all new federal funds, regardless of source, allotted specifically to support the operations of centers for independent living in this state shall be distributed to the primary offices of the existing centers in this state until such time as each center's primary office base budget is \$350,000. After each existing center's primary offices are funded at \$350,000, any remaining or additional federal funds shall be used to bring the additional offices of existing centers up to a base funding of \$150,000, in order to address underserved areas.

Any remaining or additional federal funds will then be used for the expansion of existing centers by the creation of new offices to serve the unserved areas of the state, which includes 3 distinct areas outside the service areas of the existing CILs, in the following order:

In south central Idaho, the counties of Camas, Gooding, Lincoln, and Jerome constitute an overall land area of 3,609 square miles, with a population of 41,500, with approximately 6,200 have disabilities. People per square mile in the counties that comprise this area range from .9 to 31, for an average of 12.6, with 13% of the population being age 65+.

In central Idaho, Adams, Washington, Valley, Gem, and Lemhi counties constitute an overall land area of 11,624 square miles, with a population of approximately 39,000, of whom approximately 8,300 have disabilities. People per square mile in each county for this area ranges from 1.7 to 27, for an average person per square mile of 8.04, and 18% of the population is age 65+.

In southwest Idaho, Owyhee County has a land area of 7678 square miles (roughly the size of the state of Massachusetts), with a population of 11,300, of whom approximately 2050 are people with disabilities. The population density of Owyhee County is 1.4 persons per square mile, and 13% are age 65 and over.

### 3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

## **State Plan for Independent Living (SPIL)**

State:

Idaho  
Agency:  
Idaho Department of Education, Division of Vocational Rehabilitation  
Plan for:  
2011-2013  
Submitted in fiscal year:  
2010

## **Part II: Narrative**

### **Section 4: Designated State Unit (DSU)**

#### **4.1 Administrative Support Services**

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program.

Refer to the SPIL Instructions for additional information about administrative support services.

ICBVI provides general oversight, budget development, and financial accounting services for its state independent living service program. IDVR provides contract monitoring services for the contract with DAC in Coeur d'Alene.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

N/A

## **State Plan for Independent Living (SPIL)**

State:  
Idaho  
Agency:  
Idaho Department of Education, Division of Vocational Rehabilitation  
Plan for:  
2011-2013  
Submitted in fiscal year:  
2010

## **Part II: Narrative**

### **Section 5: Statewide Independent Living Council (SILC)**

#### **5.1 Resource plan**

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

The resource plan was developed to support operational expenditures approved by the State Independent Living Council. Funds for the plan will come from Title VII, Part B of the Vocational Rehabilitation Act of 1973, as amended, State General Funds, and other federal, state and private funding sources.

Sufficient Appropriation:

It is understood and agreed that ICBVI and IDVR are governmental agencies and this SPIL shall in no way be construed so as to bind or obligate the State of Idaho, SILC, ICBVI or IDVR beyond the term of any particular appropriation of funds by the Idaho State Legislature or the United States Congress (hereafter ☐Appropriating Bodies☐). The amounts set out in the Financial Plan Tables of the SPIL (hereafter ☐Resource Plan☐) for FY 2011 have been appropriated by the Appropriating Bodies and are committed for the use of the SILC. However, SILC acknowledges and agrees that if the Appropriating Bodies shall, for whatever reason, hold back the whole or a percentage of the FY 2011 funds a similar amount shall be withheld from the funds committed to SILC for FY 2011. The amounts set forth in the Resource Plan for FY 2012 and FY 2013 are not approved budget requests by SILC, IDVR or ICBVI. It is understood that these figures represent the projected budget of SILC and are included for planning purposes. If IDVR or ICBVI determine they cannot support the budget requests of SILC, or if the appropriation approved by the Appropriating Bodies is different than the projected budgets, for FY 2012 and FY 2013 as set forth in the Resource Plan, ICBVI, IDVR and SILC shall meet and agree upon an appropriate amendment to the resource Plan.

#### RESOURCE PLAN FOR THE STATE PLAN FOR INDEPENDENT LIVING 2011-2013 SPIL

YEAR 1 (FEDERAL FISCAL YEAR 2011)  
October 2010 to September 2011

Independent Living Grant Fund Sources

State General Funds \$ 25,945.00 Covers cash match requirements for Title 7 and Title 1 funds

Title 7 Part B Funds \$125,500.00

Title 1 Innovation and Expansion Funds \$ 44,800.00

Title 1 Innovation and Expansion Funds



(a single quarterly mtg) \$ 5,000.00  
Subtotal: \$201,245.00  
Other Grant Fund Sources  
State General Funds \$ 76,055.00  
Other Federal Grants  
Medicaid Infrastructure Grant \$341,336.00  
AmeriCorps Accessible Transportation \$176,300.00  
Private Funds, non Federal grants  
Host Site Requirements \$ 60,000.00  
ICASDV Disability Training Grant \$ 30,000.00  
ICASDV Mental Illness Training Grant \$ 2,000.00  
Stimulus Funds \$ 47,400.00  
Interest Income \$ 1,100.00  
Sub-Lease \$ 6,000.00  
Subtotal Other Funds: \$740,191.00

Total All Funds: \$941,436.00  
Independent Living Grant Expenditure Designation:  
Personnel (FTP 2.5) \$133,000.00  
Operating \$ 68,245.00  
Resource Plan to be reviewed and updated annually

Year 2 Federal Fiscal Year 2012  
Independent Living Grant Fund Sources  
State General Funds \$ 25,945.00 Covers cash match requirements for Title 7 and Title 1 funds  
Title 7 Part B Funds \$125,500.00  
Title 1 Innovation and Expansion Funds \$ 44,800.00  
Subtotal: \$196,245.00  
Other Grant Fund Sources  
State General Funds \$ 76,055.00  
Other Federal Grants  
Medicaid Infrastructure Grant \$325,000.00  
Private Funds, non Federal grants  
ICASDV Disability Training Grant \$ 30,000.00  
ICASDV Mental Illness Training Grant \$ 2,000.00  
Interest Income \$ 500.00 Sub-Lease \$ 6,000.00  
Subtotal \$439,550.00  
Total All Funds: \$635,800.00  
Independent Living Grant Expenditure Designation:  
Personnel (FTP 2.5) \$133,000.00  
Operating \$ 68,245.00

Year 3 Federal Fiscal Year 2013  
Independent Living Grant Fund Sources  
State General Funds \$ 25,945.00 Covers cash match requirements for Title 7 and Title 1

funds

Title 7 Part B Funds \$125,500.00

Title 1 Innovation and Expansion Funds \$ 44,800.00

Subtotal: \$196,245.00

Other Grant Fund Sources

State General Funds \$ 76,055.00

Other Federal Grants

Private Funds, non Federal grants

ICASDV Disability Training Grant \$ 30,000.00 Interest Income \$ 300.00 Sub-Lease \$ 6,000.00

Subtotal \$112,355.00

Total All Funds: \$308,600.00

Independent Living Grant Expenditure Designation:

Personnel (FTP 2.5) \$133,000.00

Operating \$ 68,245.00

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

The SILC will be solely responsible for its budget and for the approval of expenditures. The resource plan will support the Council's activities, including personnel, operating, and funding projects such as; demonstrating ways to expand and improve IL services, outreach to un-served or underserved populations, providing training regarding IL philosophy, conducting studies and analyses, developing model policies, etc.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

ID will not include any conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

The ID SILC will ensure reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

Funds for the plan will come from Title I and Title VII, Part B of the Vocational Rehabilitation Act of 1973, as amended, State General Funds, and other federal, state and private funding sources.

5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

The Idaho SILC is not a 501(c)(3). Since 2004, the SILC has been an independent state entity due to legislation passed by the Idaho Legislature and signed by Governor Dirk Kempthorne.

### 5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

Council members are usually referred as nominees by CIL directors or other Council members and disability advocates throughout the state. Nomination forms are accepted on an ongoing basis. Selection of a nominee is based upon one's knowledge of the independent living philosophy along with the desire and ability to serve and meet the statutory requirements. Full participation is crucial to the success of the Council; candidates must carefully consider their time commitment and other factors when submitting a nomination form. When a vacancy occurs in a specific category, nominations are reviewed by the Membership Committee. The Committee makes a recommendation to the full Council regarding its selection. The Council forwards its recommendation to the Governor. The Governor appoints all members. Idaho ensures that no member of the SILC serve more than two consecutive full three-year terms in accordance with SILC Bylaws and state law. Idaho ensures that the SILC is composed of members who provide statewide representation, represent a broad range of individuals with disabilities from diverse backgrounds, and are knowledgeable about CILs and IL services, the SILC bylaws, policies and state law. Idaho also ensures that a majority of the SILC members, and voting members, are individuals with disabilities, who are not employed by any state agency or CIL, as required in the SILC Bylaws and state law.

### 5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

The Idaho SILC has been independent of any state agency due to legislation passed by the Idaho Legislature and signed by former Idaho Governor Dirk Kempthorne in 2004. The SILC employee's are all employed, supervised and evaluated directly by the SILC.

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

The Idaho SILC has been independent of any state agency due to legislation passed by the Idaho Legislature and signed by former Idaho Governor Dirk Kempthorne in 2004. There are no staff made available by the DSU that would create a conflict of interest. The SILC employees are all employed, supervised and evaluated directly by the SILC.

## **State Plan for Independent Living (SPIL)**

State:

Idaho

Agency:

Idaho Department of Education, Division of Vocational Rehabilitation

Plan for:

2011-2013

Submitted in fiscal year:

2010

### **Part II: Narrative**

#### **Section 6: Service Provider Requirements**

Describe how the following service provider requirements will be met:

##### **6.1 Staffing**

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

Idaho has policies and procedures in place that insure that service providers include personnel that are specifically trained in the provision of IL services and support of centers for independent living. Idaho requires an individual's background includes either education or experience in independent living and/or teaching independent living skills in both individual and a group basis. Idaho also strongly supports continuing education for all staff members, who work directly with Idahoans with disabilities who receive IL Services. Idaho has put the appropriate policies and procedures in place to ensure that all current and potential IL service providers, in the state, establish and maintain a program of staff development for all classes of positions involved in providing IL services.

ICBVI provides ongoing in-service training to all staff; which includes a statewide in-service as well as staff attending additional relevant training in other states.

Idaho practices affirmative action in hiring and advancement in employment, qualified individuals with significant disabilities. Idaho has the appropriate policies and procedures in place to ensure that all current and potential IL service providers in the state meet the requirement for employment, and advancement in employment, qualified individuals

with significant disabilities, on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Idaho has the capability and currently has policies and procedures in place that require providing all information in Braille, large print or on tape or CD. We also have policies and procedures in place that require hiring language interpreters, including sign language interpreters, and interpreters for people with disabilities who have limited English proficiency if needed.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

ICBVI provides ongoing in-service training to all staff; which includes a statewide in-service as well as staff attending additional relevant training in other states.

SILC provides ongoing in-service training to all staff and works closely with the CILs to improve skills of staff directly responsible for the provision of IL services. The SILC provides new council orientation as well as new staff orientation on the IL philosophy annually at one of the quarterly business meetings.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Idaho practices affirmative action in hiring and advancement in employment, qualified individuals with significant disabilities. Idaho has the appropriate policies and procedures in place to ensure that all current and potential IL service providers in the state meet the requirement for employment, and advancement in employment, qualified individuals with significant disabilities, on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

## 6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made

available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

Idaho staff, that have fiscal responsibilities, have appropriate control and fund accounting policies and procedures in place for disbursement and accounting of IL funds.

### 6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

Idaho requires case service records, either electronic or hard copy, on Idahoans receiving IL services; submits annual performance and financial reports and maintains records that are available to both state and federal auditors.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

The SILC, IDVR and ICBVI jointly develop and submit the 704 Report and all records are available to both state and federal auditors/reviewers. The CILs all develop and submit their own 704 reports and all of their records are available to both state and federal auditors/reviewers.

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

All SILC, IDVR and ICBVI records are available to both state and federal auditors/reviewers.

### 6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

All case service records contain information documenting individuals' eligibility for IL Services consistent with the requirements of 34 CFR 364.4(b). .

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

ICBVI and the CILS also record the number of individuals seeking information on services and programs and provide information and referral to individuals requesting referral to other services or programs

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

All case service records contain information documenting individuals' eligibility for IL Services consistent with the requirements of 34 CFR 364.51.

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

IDVR, ICBVI and the CILs do not discriminate on the basis of age, color, creed, gender, national origin, race, religion or type of significant disability.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

There are no residency exclusions for IL services for anyone presently in the state.

#### 6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

All IL clients are given the option of writing an independent living plan or signing a waiver negating this necessity.

#### 6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

CAP information is provided to IL clients in a variety of accessible formats: large print, Braille, CD or audio tape. Any additional reasonable accommodations requests will also be provided.

#### 6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

ID has the appropriate policies and procedures in place to ensure that all current and potential IL service providers in the state have safeguards in place regarding the confidentiality of all client information, according to 34CFR 364.56(a).

## **State Plan for Independent Living (SPIL)**

State:

Idaho

Agency:

Idaho Department of Education, Division of Vocational Rehabilitation

Plan for:

2011-2013

Submitted in fiscal year:

2010

### **Part II: Narrative**

#### **Section 7: Evaluation**

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

#### **Section 7: Evaluation**

<b>Goal(s) and the related Objective(s) from Section 1</b>	<b>Method that will be used to evaluate</b>
Public Awareness	The independent living objectives are guided by a philosophy that values all human beings equally and emphasizes the dignity and need for self-determination of all people with disabilities. It supports the right and the opportunity for each individual to pursue a course of action of their own choice.
Community Resources	RSA will be responsible for CIL Compliance with the standards and assurances outlined in the Act and any on-site visits.
Knowledge Empowers	The SILC will request from the CILs consumer satisfaction data obtained by surveys required by the Act. The SILC will evaluate this data annually to determine gaps, needs and satisfaction with services identified by the consumer. The SILC will use this information to guide its own policies and program decisions.
	The SILC will request, from the ICBVI, consumer satisfaction data



obtained by surveys as required by the Act. The SILC will evaluate this data annually to determine gaps, needs and satisfaction with services identified by the consumer.

The objectives/activities outlined by the SPIL will be evaluated quarterly; first by the SILC standing committees, and then by the full council, noting the following information:

- a. The activities conducted during the quarter that have a relationship to the stated goals and objectives, and
- b. The results of the activities conducted, including benchmarks and performance measures.

With the report of the past year's accomplishments Idaho will evaluate the current goals and objectives to determine whether to:

- a. Continue with existing goals and objectives,
- b. Modify existing goals and objectives,
- c. Terminate existing goals and objectives, or
- d. Add new goals and objectives.

During this evaluation process, Idaho will determine changes, modifications, and recommendations for action in the coming year.

The SILC, IDVR and ICBVI will develop, as necessary, other evaluation initiatives as required by federal rule and regulation.

## **State Plan for Independent Living (SPIL)**

State:

Idaho

Agency:

Idaho Department of Education, Division of Vocational Rehabilitation

Plan for:

2011-2013

Submitted in fiscal year:

2010

### **Part II: Narrative**

#### **Section 8: State-Imposed Requirements**

##### **8 State-Imposed Requirements**

Identify any State-imposed requirements contained in the provisions of this SPIL.

N/A

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number of this information collection is 1820-0527. The time required to complete this information collection is estimated to average 60 hours per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4760. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: Ms. Sue Rankin-White, U.S. Department of Education, Rehabilitation Services Administration, PCP-5013, 400 Maryland Ave, SW, Washington, DC 20202-2800.